NRTC PROJECT

2023

ALTERNATIVE REPORTING

ALTERNATIVE WAGE REPORTING



Due to American Rescue Plan State and Local Fiscal Recovery funds...



ARE YOUR ACTIVITIES SUBJECT TO ALTERNATIVE WAGE REPORTING?

- Small business technical assistance
- Events
- Admin expenses
- Community Engagement
- Beautification
- Workforce Development



ARE YOUR ACTIVITIES SUBJECT TO ALTERNATIVE WAGE REPORTING?

Are you doing construction work?







PROJECT EMPLOYMENT and LOCAL IMPACT REPORT

Guide to the Use of the Project Employment and Local Impact Report Worksheet

What is this worksheet?

- This is a document intended to capture certain basic aspects of workers on these projects, consistent with the federal requirements of these funds. This information is captured in lieu of the application of prevailing wage.
- Please note that while pursuant to federal regulations, this information can be collected in lieu
 of applying prevailing wage to these funds, this is not a waiver. If prevailing wage is triggered
 through some other source of funds in this project, or some other legal requirement related to
 the project, it must still be applied
 - For example, if the funds on the project are blended/braided with some other source of funding to which prevailing wage applies, or if one of the contracting parties is a 'public body' pursuant to N.J.S.A. 34:11-56.25 et seq., then prevailing wage would still apply.

Who should be included on this worksheet?

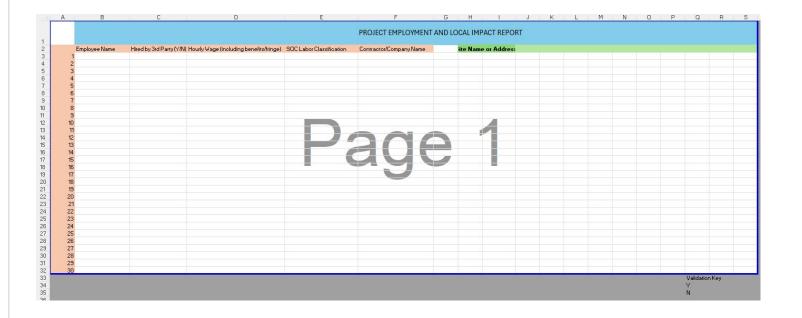
This worksheet should include any employees working directly on the project site. This would
not include any executive leadership that does not directly work on the site, nor would it include
administrative staff or employees working on other sites/projects not related to this funding.

How to complete this worksheet?

- Employee name: This can be first name and last name that the employee is generally known by
 it does not have to be a full legal name, so long the name is meaningful to the employer and
 unique from other names on the list.
- Hired by 3rd Party: Hired by a 3rd party would mean hiring through a staffing agency of some kind, rather than directly by the contractor/subcontractor. An employee hired by a subcontractor working on the site is not a 3rd party hire. A 3rd party would be an entity not actively working at the project site.
- Hourly Wage: The employee's hourly wage, including fringe costs/benefits, and not adjusted for overtime.
- SOC Labor Classification: The employee's labor classification based on the Standard Occupational Classifications published by the federal Bureau of Labor Statistics.
 - o The page for the SOC database can be found here:
 - https://www.bls.gov/soc/2018/home.htm
 - Focused list of classifications for Construction Workers: https://www.bls.gov/soc/2018/major_groups.html/47-0000
- Contractor/Company Name: This is the legal name of the entity employing the individual. If the
 individual is employed by a subcontractor, the subcontractor's name goes here. If directly hired
 by the prime contractor, the prime contractor's name goes here.
 - If they were hired by a 3rd party, the entity that now employs them on the site would go here. For example if they were hired by Staffing Agency A to work on the site for Contractor B, contractor B's name would go here.

Who can be contacted if assistance is needed with this sheet?

The NRTC Grant Manager or NRTC@dca.nj.org



REPORTING

- PREPARED AND SUBMITTED QUARTERLY
- Contractors submit forms to the grantee
- Grantees consolidate the information from each contractor for each quarter on one form
- Upload with quarterly SAGE progress reports
- Submit retroactive forms (if needed)

STANDARD OCCUPATIONAL CLASSIFICATIONS

- 47 2000: Construction Trades Workers
- 47 3000: Helpers, Construction Trades
- 47 4000: Other Construction and Related Workers

https://www.bls.gov/soc/2018/major_groups.htm#47-0000



CAVEAT

If Prevailing Wages are required by another funding source for the activity, grantees must adhere to Prevailing Wage requirements!

